



15th October 2021

**Expression of Interest and Pre-Qualification Questionnaire for a
Project Manager: Mouriaux to Platte Saline (M2PS) Sewerage Network Programme**

The States of Alderney, through the General Services Committee, is seeking Expression of Interest (EOI) with a combined Pre-Qualification Questionnaire (PQQ) from potential service providers capable of providing a Project Manager to assist in delivering the Mouriaux to Platte Saline (M2PS) Sewerage Network Programme.

The Project Manager will be required to undertake work from concept stages through to delivery of a proposed five-phased agile approach, which will include collation and preparation of information for Business Cases for each phase and subsequent delivery upon their approval. Once the overall plan has been approved, the initial phase will commence with connecting existing pipes to the approved outfall. The Project Management work will incorporate -but is not limited to- risk & issues management, managing commissioned reports (i.e. environmental impact), considerations of relevant Ordinances and Laws and resident consultations.

Experience and knowledge of sewerage networks and outfalls would be advantageous.

If you / your company are interested in tendering for this contract please go to <http://alderney.gov.gg/article/186131> for the brief and Pre-Qualification Questionnaire (PQQ) Form. This information is also available on the States of Guernsey Procurement Portal <https://uk.eu-supply.com/login.asp?B=GUERNSEY>. Submission being accepted from Monday 18th October 2021 up to noon on the Friday 5th November 2021. Late submissions will not be considered.

This is an approved combined approach, and once the PQQ assessment has been completed, those chosen will be invited to tender. This will ensure that only those capable of performing the overall objectives of a tender satisfactorily -and who have a reasonable chance of winning the contract- will incur the cost of submitting a tender.

Closing Date: Noon Friday 5th November 2021.

A General Services Committee Project

Expression of Interest - Project Manager Sewerage Network

Programme Title: Mouriaux to Platte Saline (M2PS) Sewerage Network Programme

Service Contract: Project Manager for a General Services Committee Project

Brief:

A service provider capable of providing a Project Manager to assist in delivering the Mouriaux to Platte Saline (M2PS) Sewerage Network Programme. The Project Manager will be required to undertake work from concept stages to delivery through a proposed five-phased delivery approach, using approved Project Management framework and methodology. This will include collation and preparation of information for Business Cases, and subsequent agile delivery upon approval. The concept work may also incorporate, but is not limited to, such aspects as risk & issues management, commissioned reports (i.e. environmental impact), Ordinance and Law considerations, resident consultations. Once the overall plan has been approved and finalised, the first phase delivery will commence, which incorporates connecting existing pipes to an outfall.

We are inviting a qualified project manager to express interest and complete this Pre-Qualification Questionnaire (PQQ). Completing this PQQ will mean you/your company will be considered for the tendering procedure, and submitted forms will be assessed to create a shortlist of preferred contractors. Please note, submitting a PQQ does not guarantee that you will automatically be shortlisted.

Expressions of Interest (EOI) & Pre-Qualification Questionnaire (PQQ) Form

Part 1

Full Name	
Company Name	
Company Address	
Website	
Email	
Telephone	

Part 2

Please use a separate sheet and ensure you quote the question number. Please do not use more than 100 words per answer.

No	Question	Answer	Score Internal Use
1	What Project Management Qualification do you have?		
2	Do you have experience of Project Managing Sewerage Networks? If so please detail		
3	What is the largest project you have completed within the last 5 years?		
4	Please provide indicative hourly or daily rates.		
5	If you were awarded the contract when could you start?		
6	If you were awarded the contract what home / on-site working would be undertaken?		
7	Do you have appropriate insurance? If so, please detail		
8	Please provide references from two previous and recent projects.		
9	Company structure (PLC, Ltd, Partnership, Sole Trader, other)		
10	Company Registration number & Registration Date		
11	What are the main business activities of your organisation?		
13	Confirm your organisation has met the terms of its banking facilities and loan agreements (if any) in the last year.	Please circle: Yes / No If No, please expand	
14	Has your organisation met all its obligations to pay its creditors (including sub-contractors) and staff during the past year?	Please circle: Yes / No If No, what were the reasons, and what has been done to put things right?	
15	Do you have any current or old claims / legal judgments against you/your organisation in the last five years?	Please circle: Yes / No If Yes, please expand	
16	Has you/your organisation been convicted of a criminal	Please circle: Yes / No If Yes, please expand	

	offence related to business or professional conduct?		
17	Has you/your organisation committed an act of grave misconduct in the course of business?	Please circle: Yes / No If Yes, please expand	
18	Has you/your organisation been guilty of serious misrepresentation in supplying information?	Please circle: Yes / No If Yes, please expand	
19	Has you/your organisation had any contracts terminated in the last three years?	Please circle: Yes / No If Yes, please expand	
20	Please use this space to add any further information you would like to include and be considered during the PQQ stage:		

Please enclose a copy of the individual's (proposed persons) CV.

Part 3

By signing this form, I confirm that the information I have provided in this Pre-Qualification Questionnaire Form is correct and accurate to the best of my knowledge.

Name: _____

Signed: _____

Date: _____

[if you are emailing this form, you may type "[signed]" or any word to that effect instead of signing it by hand]

Submission being accepted from **Monday 18th October 2021** up to noon on the **Friday 5th November 2021**. Late submissions will be excluded.

Please submit your completed Pre-Qualification Questionnaire Forms (all three parts) preferably electronically to recruitment@alderney.gov.gg or by post to States of Alderney, PO Box 1001, GY9 3AA.